### <u>Resume</u>

# Ruth Grace Parimala

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Kakani nagar, NAD jun, visakhapatnam-530009

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#### **About Me**

I am dedicated and openminded. I get across to people and adjust to changes with ease. I believe that a person should work on developing their professional skills and learning new things all the time. Currently, I am looking for new career opportunities. Present, I'm working as a Lecturer in commerce and management at Adarsh degree college.

#### **Skills**

- Tally ERP9, Prime
- MS-excel, word, powerpoint
- Tutoring
- Patience
- Time management
- Detail-oriented

#### Languages

- English
- Telugu
- Hindi

## Working experience: 1 year

#### **Achievement**

 Certified by the UGC-NET for the eligibility for Assistant professor held on 4th december 2019 in the subject-Management.

#### **Education**

2017 -2019 Master of Business Administration

2 years Secured 75% in MBA-FINANCE from Vignan's institute of engineering for

wome

2014-2017
3 years
Socred 78% in Room from St Verlier's afflicted with

Scored 78% in Bcom from St. Xavier's affliated with Andhra university

2012-2014 Board of Intermediate

2 years Secured 88% in MEC from Master Minds.

2011–2012 **Board of Secondary education** Secured 78.2% from Stella Maris School.

#### **Extra Currlicular Activites**

2017-2019 Participated in Entrepreneurship Awareness Camp(EAC) organized by

Innovation & Entrepreneurship Development Center (E-CELL), VFSTR at Vignan's institute of engineering for women, Duvvada, Visakhapatnam on

15th,16th& 17th February 2018.

2017-2019 Participated in the B-quiz, HR round and Best out of waste round in a

national level management meet "SAMHITHA-2K18" on 26th February'2018

at Visakha Technical Campus.

2017-2019 Participated in the Finance round and B-Quiz as a part of Two-Day Inter

Collegiate TechFest organized by Vignan Group of Educational Institutions, held on 14th-15th September, 2018 at Vignan's institute of Information

Technology (A), Duvvada.

2017-2019 Participated in the event management activity conducted on a ONE DAY

NATIONAL MANAGEMENT EXCELLENCE MEET "BITS PRABANDH 2K19" organized

by department of management studies on 08th, February 2019.

2017-2019 Attended some Seminars on Motivation and Leadership.

#### **Professional Training**

#### **Project Title:**

"Working Capital Management"

#### Project area:

Finance

#### Company:

Padmini associates

#### **Career Objective**

Seeking a career to utilize my knowledge, personal skills to gain comprehensive understanding of a reputed organization so as to take responsibility and contribute significantly.

#### Personal details:

Name : Bantu Ruth Grace Parimala

Date of Birth: 21st, October 1996

Father Name: Bantu Arun Kumar

Address : Door no:21-187/6, Plot no:143

Beside Sathemmathalli temple

NAD junction, Visakhapatnam

Pincode: 530009

Email Id : brgparimala@gmail.com

Whatsapp no: 9059480455

#### **Declaration:**

I do hereby declare that the above information is true to the best of my knowledge.

Place: Visakhapatnam

(Bantu Ruth Grace Parimala)

Date: